

DOCTORAL RESEARCH INSTITUTIONAL REVIEW BOARD

The Institutional Review Board (IRB) ensures that all GCU-conducted research meets the highest ethical standards and complies with federal regulations. The board processes, reviews, monitors, tracks and reports all research protocols and IRB activities with timeliness and efficiency. Per the IRB, all research conducted within the GCU community must adhere to the following requirements:

- Protects human participants
- Develops and sustains an ethical research environment
- Assures that researchers are qualified
- Assures research has the potential to add value to the academic and global community

Individuals and groups who aspire to conduct research at GCU must submit a request to the IRB using the appropriate form. Guidelines for GCU researchers are provided in the Institutional Review Board Handbook. Researchers are encouraged to read the Handbook carefully to ensure proper study classification. All requests and questions should be forwarded to irb@gcu.edu.

IRB MEETINGS

EXEMPT DETERMINATION AND EXPEDITED REVIEW

Applications are reviewed weekly and must be submitted via IRBNet by noon MST on Monday for consideration.

FULL REVIEW

Applications are reviewed each month on the second Wednesday from 10:45 – 11:45 am, as needed. For consideration, your application should be submitted by the fourth Wednesday of the preceding month.

IRB MEMBERS

The following are members of the IRB staff within the Office of Research and Dissertations.

IRB STAFF

Dr. Cynthia N. Bainbridge
Director, Office of Research and IRB Chair

Stephanie J. Henkel, MBA
IRB and Academic Research Coordinator

INSTITUTIONAL OFFICIAL

Dr. Henry Radda
Provost
Signatory official and non-voting board member

IRB BOARD MEMBERS

The following are members of the IRB at GCU. Their membership is in accordance with the federal regulations ([45 CFR 46.107](#)).

Dr. Andrea Alden
Instructor
College of Humanities and Social Sciences
Role: Voting Member

Dr. Cynthia Bainbridge
Director, Office of Research and IRB Chair
College of Doctoral Studies
Role: IRB Chair

Dr. Larry Barron
Professor
College of Humanities and Social Sciences
Role: Voting Member

DOCTORAL RESEARCH INSTITUTIONAL REVIEW BOARD

Dr. Ronald Berman
Executive Director, Academic Excellence
College of Doctoral Studies
Role: Voting Member

Dr. Jennifer Billingsley
Assistant Professor
College of Nursing and Health Care
Role: Voting Member

Dr. Patricia Chess
Assistant Professor
College of Doctoral Studies
Role: Voting Member

Dr. David Farbishel
Full-Time Online Faculty
College of Theology
Role: Voting Member

Dr. Leslie Foley
Full-Time Online Faculty
College of Education
Role: Voting Member

Dr. Marjaneh Gilpatrick
Executive Director
College of Education
Role: Voting Member

Dr. Juan Hernandez
Assistant Dean
College of Fine Arts and Production
Role: Non-Scientific Voting Member

Dr. Scott Hovater
Manager of Online Instruction
College of Theology
Role: Voting Member

Dr. Kathleen Laity
Research Specialist
College of Doctoral Studies
Role: Voting Member

Ms. Debra Murphy
Director, Research Compliance, Integrity and Assurance
Arizona State University
Role: External Voting Member

Dr. Moronke Oke
Associate Professor
Colangelo College of Business
Role: Voting Member

DOCTORAL RESEARCH INSTITUTIONAL REVIEW BOARD

Dr. Lisa Smith
Associate Professor
College of Nursing and Health Care
Role: Voting Member

Dan Steimel
Assistant General Counsel
Role: Legal Voting Member

Dr. David Tello
Assistant Professor
College of Science, Engineering and Technology
Role: Voting Member

Dr. Ramya Turaga
Research Specialist/AQR Reviewer
College of Doctoral Studies
Role: Voting Member

Dr. Jon Valla
Assistant Dean
College of Science, Engineering and Technology
Role: Scientific Voting Member

Ms. Maria Zafonte
Assistant Professor
College of Humanities and Social Sciences
Role: Voting Member

IRBNET

GCU uses IRBNet, a secure web-based software management system, to evaluate and monitor studies containing human subjects. This tool has served as an ideal solution for GCU's virtual research teams needing continual access and a reserve for electronic documents and submissions; protocol sharing and collaboration; and project audits.

All GCU study protocols, continuations and modifications must be submitted electronically through IRBNet. The following information can help you get started. Contact the Office for Research and Dissertations for additional support at irb@gcu.edu

IRB APPLICATION TUTORIALS

- How do I register as a new user?
- How do I submit a new IRB application?
- How do I submit amendments, continuing reviews or any additional information to IRB?

STEP-BY-STEP GUIDE TO IRBNET APPLICATION SUBMISSION

View and follow the steps to submit your IRB application.

IRB FORMS AND RESEARCH GUIDES

All IRB forms and research guides can be found on IRBNet and the DC Network