

GRAND CANYON UNIVERSITY™

Bachelor of Science in Nursing Pre-licensure Program Level 1 Fingerprint Clearance Card Requirement

If you are accepted into the Bachelor of Science in Nursing Program, you will be required to have a current DPS Fingerprint Clearance Card to meet clinical requirements. Fingerprint cards are valid for a period of six years. If you have a Fingerprint Card issued more than six years ago, it will need to be renewed. **If you have a current Fingerprint Card, please let us know so that we can log it into your file.**

Fingerprint Card Application Instructions:

- 1) Follow this link <https://www.azdps.gov/services/public/fingerprint> and select *Apply For a Card*.
- 2) Select *Apply for a Fingerprint Clearance Card* and then select *Continue* on the Fingerprint Clearance Card tab.
- 3) Click *Apply for a Card* and continue to follow the instructions as prompted by the AZ DPS website.
- 4) Please note that you will have two options for the fingerprinting itself – paper or electronic. *Electronic fingerprinting is only available if the applicant is physically present in Arizona*

When completing the Fingerprint Card Application Form, below is information you'll need to provide.

Requesting Employer: Grand Canyon University
Attn: College of Nursing & Health Care Professions
3300 W. Camelback Road
Phoenix, AZ 85017

ARS-15-1881 - I am applying for the following: Health Sciences students and Clinical Assistants

Volunteer or Paid Employee? Answer "Volunteer".

Frequently Asked Questions:

- 1) How much is a Level 1 Fingerprint Clearance Card? - \$65 for volunteers
- 2) Can I get fingerprinted out of state? – Yes, but you must still use the Arizona DPS Fingerprint Clearance Card application form.
- 3) How long does it take after submitting my application and fingerprints, for the Fingerprint Clearance Card to arrive? – Approximately 4-6 weeks

If you have further questions, you can reach the AZ DPS Fingerprinting team at [602.223.2279](tel:602.223.2279).

